

AGNESSA DYMSHA

Human Resources Manager,
Artistic Project Manager,
Sworn translator N 1417 of Court Varese
CELTA English teacher and BE teacher



ABOUT ME

A motivated General manager with professional expertise in:
Multicultural teams Management (hiring, coaching of direct reports and project team management)
Administration (Concert Hall management in 10+years)
Business management and Events management

Language competences

Italian C2
English C1
French A2
Russian C2

Core Skills

People management
Commercial acumen
Proposal writing
Capacity to write in-depth research reports
Financial evaluation
Leadership during change
Strong interpersonal skills
Engaging presenter
Proficient in MS Office and PC programs

EXPERIENCE

General Manager, AIST ONLUS Volunteer

October 2004 - Present

Key achievements:

- language school «Bilang centre» organization from zero in 2 locations
- development and creation of the Learning Management System
- summer camps at JRC Club House (2012-present) organization with multicultural teachers
- regional initiatives support: «The world without frontiers: in discovering other reality” (grant of Lombard Region in 2006), “The new citizens” (grant of Varesotto foundation in 2007)

Key competences:

- Elaborate and sign contracts for professional services such as bookkeeping and various legal assistance
- Bookkeeping services of the financial records such as expenses, income, and taxes
- Professional translation and preparation of all types of legal documents.
- HR management and selection, recruitment, contract renewal procedures
- CELTA English teacher and Business English teacher

Security Officer, SEA spa, Milan airports

November 2000 - present

Certified Security airport agent with ENAC, TSA certifications

Concert Hall Manager and Artistic Director State Academic Cappella of Saint-Petersburg

July 1990 - August 2000

Key achievements:

- Launching the Concert hall from zero to fully operational concert venue
- Product and Events Management (Concert programs)
- Assets management
- HR management and selection, recruitment, contract renewal procedures
- Finance management
- GR management

Teacher of piano, theory and history of music, State Arts and Music schools

September 1982 - July 1991

QUALIFICATIONS

HR management

FORMAS
Varese Chamber of
Commerce
Sept 1999 - July 2000

Project artistic management

Università cattolica del
Sacro Cuore, Milano
Oct 1998 - Sept 1999

CELTA Teacher

University of Cambridge
Oct 2019 - May 2020

LCCT FCTBE Teacher

London Chamber of Commerce
July - Sept 2020

EDUCATION

Master degree in English Teaching and Translation

St.Petersburg State University
1995-1998

Master degree in Musicology and Teaching

St Peterburg State Conservatory
Sept 1982 - June 1988